



Dear Prospective Communications Officer,

I hope this letter finds you well. I am writing to express our sincere interest in having you join our team at the Community Foundation of Greater Flint. Since 1988, the Community Foundation of Greater Flint has been deeply committed to the future of Flint and Genesee County. As a 501(c)3 tax-exempt public charity, our purpose is to empower individuals with philanthropic interests to make a meaningful difference in our community.

Our foundation was established through the merger of The Flint Public Trust, founded in 1950, and the Flint Area Health Foundation, created in 1978. This merger allowed us to combine the strengths of these two reputable institutions, resulting in an organization that has consistently grown, with assets now exceeding \$280 million.

Our vision is clear: We aim to create a vibrant and equitable Genesee County where everyone can thrive, and our mission is to partner, lead, and connect generosity to the needs of Genesee County. We are here "For Good. For Ever. For Everyone."

In the years following the merger, we have witnessed remarkable growth, with assets expanding dramatically due to the support gained from the Flint Water Crisis and the establishment of the Flint Kids Fund. This growth is a testament to the trust and support we have garnered from over 34,000 donors who have enabled us to award more than \$140 million in grants to benefit Flint and Genesee County.

Our work is made possible by the careful stewardship and administration of donations, grant awards, and planned gifts. Our dedicated board of trustees oversees our organization, and our professional staff provides personal service and local expertise to ensure that your charitable giving has the greatest impact.

As Communications Officer, your role would be pivotal in conveying our mission, vision, and impact to the community, donors, and partners. We are looking for an individual with a passion for effective communication, community engagement, and social impact to align with our organization's values and goals. We invite you to consider joining us on this remarkable journey as our Communications Officer to help us co-create a Greater Flint community where everyone can thrive. Together, we can make a meaningful difference and shape a brighter future for our community.

Thank you for your interest in joining the team at the Community Foundation of Greater Flint. We look forward to the possibility of working together.

Sincerely,

Alexandria Dawson

Associate Vice President of Marketing and Communications