

MICHIGAN SCHOOL BUSINESS OFFICIALS
85TH ANNUAL CONFERENCE AND EXHIBIT SHOW

April 23–25, 2024

Amway Grand Plaza Hotel & DeVos Place, Grand Rapids



Monday, 4/22/2024

- 5:00 – 7:00 pm Registration
- Room: Center Concourse

Tuesday, 4/23/2024

- 7:00 am – 9:00 am Breakfast
- Room: Center Concourse

- 7:00 am – 7:00 pm Registration
- Room: Center Concourse

- 8:30 am – 4:30 pm Pre-Conferences
- 110 — Facilities Pre-Conference
 - Room: TBD
 - 120 — Food & Nutrition Services Pre-Conference
 - Room: TBD
 - 130 — Human Resources Pre-Conference
 - Room: TBD
 - 150 — New Business Manager Pre-Conference
 - Room: TBD
 - 160 — Technology Pre-Conference
 - Room: TBD
 - 170 — Finance Pre-Conference
 - Room: TBD
 - 180 — Transportation Pre-Conference
 - Room: TBD

- 8:30 – 11:45 am Certification Classes
- 190 — Data Mining
 - Room: TBD
 - 191 — Effective Communications
 - Room: TBD
 - 192 — Instructional Program Evaluation
 - Room: TBD

- 12:00 – 1:00 pm Lunch
- Room: Ballrooms AD, DeVos Place

Tuesday, 4/23/2024

1:15 – 4:30 pm Certification Classes

193 — Benefits/Retirement

- Room: TBD

194 — Principles of Education

- Room: TBD

195 — Pupil Accounting Legislative Primer

- Room: TBD

1:15 – 4:30 pm Half-Day Workshop

196 — ORS Processor Workshop

- Room: TBD

4:45 – 5:45 pm Michigan Schools Energy Cooperative (MISEC) Annual Meeting

- Room: TBD

4:45 – 5:45 pm Business Manager Academy (BMA) Social (Invitation Only)

- Room: TBD

5:00 – 6:00 pm Upper Peninsula School Business Officials Meeting

- Room: TBD

5:00 – 8:00 pm Past Presidents Reception and Dinner (Invitation Only)

- Room: TBD

Wednesday, 4/24/2024

7:00 am – 9:00 am Breakfast

- Room: Ballrooms AD, DeVos Place

7:00 – 5:00 pm Registration

- Room: Center Concourse

8:00 – 9:00 am Opening General Session and Welcome

- Room: Ballroom AD, DeVos Place

9:20 am – 12:20 pm Clinic Sessions A, Certification Classes

A01 — Food Service Program Accountability

- Room: TBD

A02 — Human Resources for the Business Manager

- Room: TBD

9:20 – 10:20 am Clinic Sessions B

B03 — Construction Projects: Clarifying Widespread Misunderstandings about Laws and Procedures

- Room: TBD

B04 — Bring Custodial Services Back In-House?

- Room: TBD

B05 — Arbitrage Rebate Compliance and Strategies for Bonds in the Current Interest Rate Environment

- Room: TBD

B06 — School Nutrition Program Financial Reporting and Auditing Considerations

- Room: TBD

B07 — Bond and Sinking Fund Audit and Reporting Requirements

- Room: TBD

B08 — Affordable Care Act (ACA) Overview: Are Your Calculations Correct?

- Room: TBD

B09 — Trends in Talent Retention, Engagement, and Attraction: How They Impact a District's Bottom Line

- Room: TBD

B10 — Cash Flow and Short-Term Borrowing Options

- Room: TBD

B11 — Accounting and Auditing Update

- Room: TBD

B12 — Practical Implementation of the Inflation Reduction Act

- Room: TBD

B13 — Navigating the New Financial Literacy Requirements

- Room: TBD

B14 — Special Education Finance 101

- Room: TBD

B15 — Canceled

B16 — Critical Food Service Budget Metrics

- Room: TBD

B17 — Who the Heck is Gen Z?

- Room: TBD

Wednesday, 4/24/2024

9:20 – 10:20 am Clinic Sessions B

B18 — Reviewing Board Policies: Practical Do's and Don'ts

- Room: TBD

B19 — Hidden Gems and Expert Tips to Increase Productivity and Enhance Collaboration with Microsoft 365

- Room: TBD

B20 — Legal Update

- Room: TBD

B21 — MDE Potpourri

- Room: TBD

B22 — Collective Bargaining Basics

- Room: TBD

B23 — Legal Considerations in Hiring Contract Employees and Retirees

- Room: TBD

B24 — Understanding Michigan Public School Employees' Retirement System (MPERS) Audits

- Room: TBD

B25 — Fundamentals of Purchasing Policies and Procedures

- Room: TBD

B26 — Sustaining Your 1:1 Computing Roundtable

- Room: TBD

B27 — Cybersecurity: A School's Journey

- Room: TBD

B28 — Transportation Technology Can Maximize Funding

- Room: TBD

10:40 – 11:40 am Clinic Sessions C

C03 — New Drinking Water Filtration Law

- Room: TBD

C04 — Construction: Dealing with Material and Performance Delays

- Room: TBD

C05 — Frequently Found Audit Issues

- Room: TBD

C06 — The Bargaining Battlefield: A Forum

- Room: TBD

C07 — The Importance of Internal Controls

- Room: TBD

C08 — Bond Financing: Best Practices for Districts

- Room: TBD

C09 — Booster Clubs and Support Groups: Limiting Potential Liability

- Room: TBD

C10 — Budgeting in Today's Landscape of State and Federal Funding

- Room: TBD

C11 — Capital Funding Alternatives

- Room: TBD

C12 — Bulletin 1022 Accounting Manual Overview

- Room: TBD

C13 — Insurance Basics for New Business Managers

- Room: TBD

Wednesday, 4/24/2024

10:40 – 11:40 am Clinic Sessions C

C14 — Food Service Basics

- Room: TBD

C15 — Food Service Excess Fund Balances

- Room: TBD

C16 — Women in Leadership

- Room: TBD

C17 — Staff Retirement: Who's Role is it Anyway?

- Room: TBD

C18 — AI: A Curse or a Cure?

- Room: TBD

C19 — The Value and Benefit of Worksite Wellness

- Room: TBD

C20 — Employee Leave and Compensation: Get It Right or Pay the Price

- Room: TBD

C21 — Everything You Need to Know About Employment Contracts

- Room: TBD

C22 — Payroll Processing and Legal Compliance

- Room: TBD

C23 — Pupil Accounting Fundamentals

- Room: TBD

C24 — Negotiating Contracts for Goods and Services

- Room: TBD

C25 — Is Your Data Safe?

- Room: TBD

C26 — Budgets for IT: A New Perspective

- Room: TBD

C27 — Getting the SE-4094 Right: It's Important

- Room: TBD

12:00 – 1:30 pm Lunch, Awards, and Business Meeting

- Room: Ballroom AD, DeVos Place

1:30 – 2:15 pm Keynote Presentation: Chris Heeter

- Room: Ballroom AD, DeVos Place

2:15 – 5:00 pm Exhibit Show

- Room: Exhibit Halls BC, DeVos Place

4:30 – 5:00 pm 2023-24 Committee Chair/Regional President Orientation (Invitation Only)

- Room: TBD

5:00 – 6:00 pm Wayne County School Business Officials Meeting

- Room: TBD

5:15 – 6:00 pm Northern Michigan School Business Officials Meeting

- Room: TBD

5:15 – 7:00 pm MSBO Welcome Reception

- Room: TBD

Thursday, 4/25/2024

- 7:00 am 32nd Annual SET SEG Fun Run/Walk
- Room: Meet at Pantlind Lobby near Ruth's Chris Steak HouseP
- 7:00 – 9:00 am Breakfast
- Room: Center Concourse
- 7:00 am – 3:30 pm Registration
- Room: Center Concourse
- 8:20 – 11:20 am Clinic Sessions D, Certification Classes
- D01 — Computerized Facility Management
- Room: TBD
- D02 — Security and Disaster Recovery
- Room: TBD
- 8:20 – 9:20 am Clinic Sessions E
- E03 — Building Safer Schools Around Culture, Mental Health and Security: Best Practices and Future Trends
- Room: TBD
- E04 — The Bond Passed: Now What About Construction Contracts?
- Room: TBD
- E05 — Don't Say the "B" Word: Data Events, Incidents and Breaches
- Room: TBD
- E06 — Grant Processing A-Z
- Room: TBD
- E07 — Get to Know the L-4029 and Other Property Tax Issues
- Room: TBD
- E08 — ESSER Monitoring: Lessons to Apply Before American Rescue Plan (ARP) ESSER III Grants Expire
- Room: TBD
- E09 — Internal Controls: Why You Need Them and How to Use Them
- Room: TBD
- E10 — Permissible Expenditures: Strategies to Comply and Flow Chart Practice Guide
- Room: TBD
- E11 — Emerging Property Casualty Trends in the Year Ahead: Cyber, Sexual Abuse and Misconduct (SAM) and Artificial Intelligence (AI)
- Room: TBD
- E12 — Individuals with Disabilities Education Act (IDEA) Equitable Services and Proportionate Share: What are the Requirements?
- Room: TBD
- E13 — AI for Finance
- Room: TBD
- E14 — School Aid Budget Status
- Room: TBD
- E15 — Understand the Implications of School District Audit and Financial Statements
- Room: TBD
- E16 — Budget Process for the New Business Manager
- Room: TBD

Thursday, 4/25/2024

8:20 – 9:20 am Clinic Sessions E

E17 — FID 101 Relating to Food Service

- Room: TBD

E18 — Recent Developments in Labor and Employment Law

- Room: TBD

E19 — Michigan Public School Employee's Retirement System (MPERS) and Other Retirement Complexities

- Room: TBD

E20 — Legislative Update

- Room: TBD

E21 — Nuts and Bolts of Benefits

- Room: TBD

E22 — Collective Bargaining: Innovations and Advanced Strategies

- Room: TBD

E23 — Quarter/Year-End Reconciliation and Processing

- Room: TBD

E24 — Top 10 Reasons Why Your District Could Lose FTE/Foundation Allowance Revenue

- Room: TBD

E25 — How to Process and Evaluate Bids

- Room: TBD

E26 — AI Legal Issues and Implications for Schools

- Room: TBD

E27 — Understanding the Power of the Michigan Data Hub

- Room: TBD

E28 — Transportation Legal Update

- Room: TBD

9:40 – 10:40 am Clinic Sessions F

F03 — Electric Vehicle Infrastructure in the District

- Room: TBD

F04 — Synthetic Turf: The Right Path?

- Room: TBD

F05 — MDE Accounting, Financial Reporting, and FID Updates

- Room: TBD

F06 — How to Accurately Prepare Your SEFA

- Room: TBD

F07 — Benefits of Insurance Pools and Consortiums

- Room: TBD

F08 — Accumulated Leave Payouts: Lower Your Tax Liability for the District and Employees

- Room: TBD

F09 — Lessons Learned: Community Engagement During a Successful Bond Campaign

- Room: TBD

F10 — How to Prepare for a Headache Free Audit

- Room: TBD

F11 — CTE Reporting and Spending

- Room: TBD

Thursday, 4/25/2024

9:40 – 10:40 am Clinic Sessions F

F12 — Creating an Ethical Environment

- Room: TBD

F13 — IT for the New Business Manager

- Room: TBD

F14 — "Open Mic" for New Business Managers

- Room: TBD

F15 — Michigan School Meals Update

- Room: TBD

F16 — Title IX in K-12 Update

- Room: TBD

F17 — FOIA/OMA Update

- Room: TBD

F18 — Succession Planning: Culture or Adventure?

- Room: TBD

F19 — Using AI to Enhance Your Use of Data

- Room: TBD

F20 — "Open Mic" for Human Resources

- Room: TBD

F21 — What's Next for Employee Benefits in a Changing Political Landscape?

- Room: TBD

F22 — Strategies to Engage/Retain Staff Through Benefits and Funded HRA Plans

- Room: TBD

F23 — "Open Mic" for Payroll Processors

- Room: TBD

F24 — Proper Pupil Accounting for Special Education Students

- Room: TBD

F25 — Writing a Proper RFP and the Rules that Follow

- Room: TBD

F26 — IT for New Technology Directors: The Role of the Modern Day Technology Director

- Room: TBD

F27 — AI is Here, Now What?

- Room: TBD

F28 — Transportation Funding for General Education Students

- Room: TBD

11:00 am – 1:00 pm Exhibit Show and Lunch (Served in exhibit hall)

- Room: Exhibit Halls BC, Devos Place

Thursday, 4/25/2024

1:15 – 2:30 pm

Clinic Session G

G01 — Cybersecurity: The Quick and Dirty

- Room: TBD

G02 — Google Workspace for Professionals

- Room: TBD

G03 — Health Insurance Program Strategies for Michigan K-12 Schools

- Room: TBD

G04 — Your Comprehensive Guide to Driving Employee Engagement

- Room: TBD

1:15 – 1:45 pm

Clinic Sessions H

H04 — 21st Century School Auditoriums and Theatres

- Room: TBD

H05 — Funding Energy Efficiency and Renewable Energy

- Room: TBD

H06 — Michigan School District Ratings and S&P's Proposed Criteria Change: What You Need to Know

- Room: TBD

H07 — Implementing and Growing a Purchasing Card Program

- Room: TBD

H08 — Bonded Construction Fund and Sinking Fund Audits

- Room: TBD

H09 — 2024 MSBO/Hiring Solutions LLC Annual Salary Survey

- Room: TBD

H10 — School Election Do's and Don'ts Under the Michigan Campaign Finance Act

- Room: TBD

H11 — Special Education Updates

- Room: TBD

H12 — Unemployment Claims 101

- Room: TBD

H13 — Food Service Fiscal Hot Topics

- Room: TBD

H14 — Competitive Bidding 101

- Room: TBD

H15 — Travel the MAY Way

- Room: TBD

H16 — MSBO Leadership Institute

- Room: TBD

H17 — A Leadership Journey

- Room: TBD

H18 — Employee Records, Policies, and Handbooks

- Room: TBD

H19 — Funding Sustainability: The Inflation Reduction Act Demystified

- Room: TBD

H20 — Leveraging the E-Rate Program for Long-Term Savings

- Room: TBD

H21 — School Bus Drivers Improve Communication Skills

- Room: TBD

H22 — Pupil Accounting: A New Perspective

- Room: TBD

Thursday, 4/25/2024

2:00 - 2:30 pm Clinic Sessions i

i04 — Going Up?

- Room: TBD

i05 — School Infrastructure Study: Updates

- Room: TBD

i06 — MISEC Update

- Room: TBD

i07 — The ABC's of Your Single Audit

- Room: TBD

i08 — MSBO BMA: Mini Session

- Room: TBD

i09 — Sales Tax Obligations for Michigan Public Schools

- Room: TBD

i10 — Basic Treasury Filing Requirements

- Room: TBD

i11 — Navigating MiLogin and Other State of MI Systems

- Room: TBD

i12 — Food Service Claims and State Supplemental Monies

- Room: TBD

i13 — MiDEAL: An All-Access Pass to State of Michigan Contracts

- Room: TBD

i14 — Property/Casualty Insurance Trends on the Horizon

- Room: TBD

i15 — Guide to Compliance Training

- Room: TBD

i16 — Understanding Michigan Public School Employees' Retirement System (MPSERS) Benefit Plans

- Room: TBD

i17 — Diversity, Inclusion, and Generations in the Workplace

- Room: TBD

i18 — MSBO Certification Program

- Room: TBD

i19 — Exit Interviews, Stay Interviews, and Climate Surveys

- Room: TBD

i20 — Regional Mentoring Best Practices

- Room: TBD

i21 — Specialized Pupil Accounting

- Room: TBD

i22 — Transportation Update

- Room: TBD

2:45 – 4:00 pm

Closing General Session, Business Meeting, and Prizes

- Room: Ambassador Ballroom