

School District of the City of River Rouge
 1460 W. Coolidge Hwy.
 River Rouge, MI 48218
 313 297 9600

Position:	Technology Support
Scope of Position:	Provide technology support services to staff and students in order for them to meet their educational goals and to ensure minimal interruption to the learning environment and operations of the buildings.
Qualifications:	<ul style="list-style-type: none"> ● High School Diploma required. ● Associates Degree (or higher) in Computer Technology and/or relevant work experience preferred. ● Familiar with Windows 7-10, Chrome OS, Mac OS, Android, iOS. ● Familiar with basic computer networking. ● Commitment to maintaining a high level of customer service. ● Able to work with staff and students at their skill level. ● Effective communication, problem solving, multi-tasking, and organizational skills. ● Capacity to thrive in a team oriented environment. ● Ability to train staff and students in the use of educational technologies. ● Ability to adapt and learn new technologies as necessary. ● Excellent interpersonal skills. ● Self-directed, self-motivated, and able to work with interruptions. ● High level of personal integrity and sensitivity to confidential information. ● Ability to lift 50 lbs. and to service ceiling or wall mounted devices.
Duties:	<ol style="list-style-type: none"> 1. Assist staff and students in the use of all district technology. 2. Manage help desk requests and provide assistance on all district technologies. 3. Identify, research, and resolve technology related problems. 4. Maintain an inventory listing of all technology. 5. Install technology and perform maintenance as directed by the district technology department. 6. Other duties as assigned by the senior technology staff, building administration, or the Director of Business and Finance.
Responsible to:	Director of Business and Operations
Work Schedule:	7:30 AM - 4:00 PM with some flex
Compensation:	\$16.85 per hour - \$19.23 per hour
Start Date:	July 9, 2018
Deadline for Application:	Until Filled

Please apply online at www.riverrougeschools.org/district/human-resources/employment/

It is the policy of the School District of the River Rouge not to discriminate on the basis of race, color, religion, national origin, sex, age, height, weight, marital status, disability, genetic information, or any other reason prohibited by applicable laws, in its programs, services, activities or employment practices.