

Michigan School Business Officials
PROFESSIONAL DEVELOPMENT COMMITTEE

Minutes for October 11, 2016
9:00 am – 11:00 am

Called to order at 9:03 am

Attendees: Neil Cassabon, Warren Woods, Mary Beth Rogers, Clarkston, Julie Omer, Owosso, Penny Morgan, Taylor, Terry Les, Walled Lake, Steve Gordon and Dena Mayer, Eastern UP ISD, Courtney Byam and Debbie Kopkau, MSBO.

Kopkau Secretary

Approve [Minutes](#) of May 4, 2016 conference call by changing Julie's name – Gordon moved. Omer support. M/C.

New Business – Neil discussed that topics for Annual Conference had already passed and hoped that each person was able to contribute through regional or other committees.

Old Business – Neil reviewed our work from last year and look through the “review of CFO and SFO requirements” document.

Neil asked the committee to come up with ideas on how we would like to address these things. Please send over to Debbie or Neil by November 3.

Meeting adjourned at 9:25 am.

Next Meeting – November 9 – Conference Call/Online – 9:00 am

Respectfully submitted,

Debbie Kopkau, MSBO