

Michigan School Business Officials
PROFESSIONAL DEVELOPMENT COMMITTEE

Minutes for December 6, 2017

9:00 am – 11:00 am

Chair: Neil Cassabon, Warren Woods

Called to order at 9:03 am

Attendees: Neil Cassabon, Warren Woods Public Schools, Dena Mayer, Eastern UP ISD, Mary Beth Rogers, Clarkston Schools, Jason Helsen, Reeths-Puffer Schools, Courtney Byam and Debbie Kopkau, MSBO.

Kopkau Secretary

Approve [Minutes](#) from November 1 conference call. - Helsen moved. Rogers seconded. M/C

New Business

[Review request of waiving Group Solutions requirement](#)

After discussion, Rogers motions to deny the request to waive the Group Solutions requirement. Helsen supports. M/C

Old Business

Continuing Certification Credit – Kopkau reviewed the document that was provided. Cassabon has asked to have Bob or Dave join us in January or perhaps provide a summary update on the state group that is working on state certification. We don't want to consider heading down a path that may be different from what is in the works at the State level.

State of Michigan just announced the School Administrator experience-based certificate starting in January 2018. From January 1, 2018 to September 1, 2018, you can renew at no cost. As of September 2, there will be a fee of \$160.

Dexter Community Schools document – reviewed the document and Cassabon would like to know what the Board of Directors think about this or the waiving of any certification hours or classes. Mayer mentioned the next Board of Directors is tentatively held for December. Otherwise the next meeting is in January 2018. Mayer is going to ask the Board of Directors and would like to hold off until we can “test the waters” to see if this is something we would like to pursue. Based on the document, a person could receive 75 hours toward 90 hours needed if in any other track than CFO.

January's agenda:

1. Helsen update on SFO changes
2. Review what Mayer found out and what counts toward continuing certification hours

Next meeting January 10, 2018 at 9 am.

Meeting adjourned at 9:47 am.

Respectfully submitted,

Debbie Kopkau