

Vacancy Posting (Administration)

Posted on Thursday, June 14, 2018

Individuals wishing to apply for the following position must apply by **Monday, June 25, 2018 4:00 p.m.** Please submit Letter of application, current resume, five personal/professional references who can be contacted immediately and official transcripts and credentials. Please complete the AppliTrack online application process. All materials will be treated confidentially through the screening process only at the request of the candidate.

Vacancy #	Position	Weeks of Work	Location
A-2	Elementary School Principal	43 weeks	Emerson Elementary

Qualifications:

- Administrative experience in an Elementary School preferred
- Evidence of successful elementary teaching experience
- Applicants must possess a Master's Degree in education
- Applicants must meet MDE qualification for Administrators regarding Administrator Certification
- Master's Degree in Administration preferred
- Must have completed 6 semester hours or 18 SB-CEUs in the past five years to comply with the School Administrator continuing education requirement.
- Demonstrated experience in improving student achievement
- Visionary leadership and a proven track record of leadership with abilities in planning, supervision, human relations, communication and staff development
- High moral and ethical character; impeccable integrity and trustworthiness
- Positive attitude and human relations skills
- Excellent communication skills, demonstrated characteristics of being approachable, personable and accessible to staff and community. Ability to communicate to a wide variety of constituents.
- Criminal background check including fingerprinting required.

Salary and Contract Information:

The Elementary School Principal is responsible to the Superintendent of Schools. Starting salary will be negotiated in accordance with the candidate's training and experience. The salary range will be based upon the salary as set forth in the Administrator Agreement. Fringe benefits include two flex days, short-term and long-term disability insurance, life insurance, full family health, dental and vision insurance, tuition assistance, and terminal leave pay as set forth in the Administrator Agreement.

Approximately 3,200 students are enrolled in the preschool through high school classes of the Owosso Public Schools. The student body represents an economically diverse population with approximately forty percent of the students coming from low income backgrounds. The district is currently implementing the International Baccalaureate Organization program.

The Owosso Public School District does not discriminate on the basis of race, color, national origin, sex (including sexual orientation and transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category, (collectively, "Protected Classes"), in its programs and activities, including employment opportunities. In addition, arrangements can be made to ensure that the lack of English language proficiency is not a barrier to admission or participation. The following compliance officers have been designated to handle inquiries regarding the nondiscrimination policies and grievance procedures: Jeff Phillips, Principal, Owosso High School, 765 E. North St., Owosso, MI 48867, (989) 723-8231, phillips@owosso.k12.mi.us or Title IX Coordinator Catheryn Dwyer, Assistant Principal, Owosso Middle School, 219 N. Water St., Owosso, MI 48867 (989) 723-3460, dwyerc@owosso.k12.mi.us. The Section 504 Coordinator is Bridgit Spielman, Principal, Central Elementary, 600 W. Oliver St., Owosso, MI 48867 (989) 723-2790, spielman@owosso.k12.mi.us