



ANNOUNCEMENT OF POSITION VACANCY

INTERNAL AND EXTERNAL POSTING

Date of Posting: April 18, 2018

Title of Position: Literacy Coach

Contract Length: 2018-2019 School Year

Job Goal: The Literacy Coach will help lead district efforts to increase literacy achievement for all student populations and help facilitate the transition to a robust RtI system in each building.

Pay Rate Commensurate to experience

Reports to: Under the general direction of the Director of Instruction and coordinating with building principals.

Desired Qualifications

- A deep level of understanding of the Common Core State Standards for English Language Arts
- Participation in comprehensive literacy training
- Evidence of success in working with adult learners
- Evidence of strong interpersonal skills
- Evidence of strong written communication and presentation skills
- Evidence of strong planning and organizational skills
- Training in the Daily Five and/or Reading Workshop
- Evidence of successful leadership in reading and writing content at grade, building or district levels
- Experience in conducting staff development on reading and writing
- Experience in mentoring/coaching teachers
- In-depth knowledge of a variety of reading and writing instructional strategies necessary to support the Common Core State Standards for English Language Arts
- A strong commitment to team collaboration through Professional Learning Communities
- Assist teachers with the continued implementation of the district's Literacy Assessments (Fountas and Pinnell, STAR Reading, Running Records)
- Plan and conduct Literacy team meetings through the PLC structure
- Assist teachers in diagnosing individual student reading and writing weaknesses and match these areas of need with appropriate strategies and resources based on the Common Core State Standards for English Language Arts
- Assist with disaggregating and analyzing Benchmark and other State and district assessment data to help guide teacher's instructional decisions
- Assist in revisions and updates of the K-5 Essential Learning Target Document and help create common assessments to measure the ELTS
- Experience with Lucy Calkins Units of Study

- Assist in the implementation of the Lucy Calkins Units of Study
- Assist in the development and organization of classroom libraries
- Assist in the development of pacing guides for reading and writing
- Help make recommendations regarding instructional materials

REQUIREMENTS:

1. Educational Level: Bachelor Degree required; Master's Degree (in reading) preferred
2. Teacher Certification in elementary education
3. Physical Activities: Routine physical activities that are required to fulfill job responsibilities
4. Knowledge, Skills, & Abilities: Written and oral communication; interpersonal skills, leadership, organization and instructional strategies

Position will remain open until filled

Letters of interest and resumes should be sent to:

Heather Kortlandt, Director of Instruction
Otsego Public Schools
400 Sherwood Street
Otsego MI 49078

If e-mailing your response, please submit to lcurrie@otsegops.org

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Statement of Assurance:

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