



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



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GOVERNOR

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SUPERINTENDENT OF
PUBLIC INSTRUCTION

September 23, 2010

MEMORANDUM

To: Local and Intermediate School District Superintendents
Public School Academy Administrators

From: Carol L. Wolenberg, Deputy Superintendent *Carol*

Subject: Competitive Bid Threshold, FY 2011

The purpose of this letter is to communicate changes to the base amount above which competitive bids must be obtained for remodeling, procurement of supplies, materials, and equipment. Sections 623a, 1267, and 1274 of the Revised School Code establish a base above which competitive bids must be obtained and provide for an increase in the base that corresponds with increases in the Consumer Price Index. The fiscal year 2010-2011 base for Section 1267, pertaining to construction, renovation, repair, or remodeling and the new base for Sections 623a and 1274, pertaining to procurement of supplies, materials, and equipment, is \$21,308.

Our analysis shows that the average Consumer Price Index (CPI) for the 12 month period ending August 31, 2009 was 214.00. The similar average for the 12 months ending August 31, 2010 was 217.16, a percentage increase of 1.48%. The fiscal year 2008-2009 base of \$20,998 for Sections 623a, 1267, and 1274 items increases by \$310 to \$21,308 ($\$20,998 \times 1.0148$).

Section 620(1) of the Revised School Code [MCL 380.620(1)] establishes a base above which travel expenses paid with intermediate funds must be posted to the ISD website. Section 620(1) provides for an increase in the base that corresponds with increases in the Consumer Price Index. For fiscal year 2010-11, the base amount for travel increases by \$51 to \$3,485 ($3,434 \times 1.0148$).

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There are changes to the limits on the value of awards given by an ISD to an employee, volunteer, or pupil, as well as the value above which an ISD administrator may not accept a gift from a vendor or potential vendor. Section 634 places an upper limit on the value of awards given by an ISD to an employee, volunteer, or pupil, as well as the value above which an ISD administrator may not accept a gift from a vendor or potential vendor. The fiscal year 2009-10 cap of \$116 for awards increases to \$118 and the cap of \$51 for gifts increases to \$52 due to the increase in the average CPI.

Please note that all of the thresholds and caps mentioned in this communication are effective as of this date, and are in effect until the next communication revises them.

If you have any questions, please contact Phil Boone, Office of State Aid and School Finance, at (517) 335-4059 or boonep2@michigan.gov.

	Section	Requirement	Base Amount	2005-06 Base	2009-10 Threshold	2010-11 Threshold
ISD Travel expenditures	620	Posting	3,000	3,093	3,434	3,485
ISD Procurement of supplies, materials, and equipment	623a	Comp. Bid	17,932	18,489	20,998	21,308
ISD Award value limit	634, 1814		100	105	116	118
ISD Gift value limit (monthly)	634		44	46	51	52
School building construction, addition, renovation, or repair	1267	Comp. Bid	17,932	18,915	20,998	21,308
School District or PSA Procurement of supplies, materials, and equipment	1274	Comp. Bid	17,932	18,489	20,998	21,308

cc: Michigan Education Alliance