
MOUNT CLEMENS COMMUNITY SCHOOLS

We're looking for terrific people to join our team!

POSTING DATE:	May 17, 2018	REPORTS TO:	Building Principal
POSITION:	<i>Elementary Music Teacher</i>	SALARY:	Per MEA CBA
ENDORSEMENTS:	Must have valid Teaching Certificate JQ/JX endorsement	BENEFITS:	Per MEA CBA
LOCATION:	Seminole Academy	DEADLINE:	Until Filled

APPLICATION PROCESS FOR EXTERNAL APPLICANTS: For full consideration of your candidacy, please complete the entire online application on the **Mount Clemens Community Schools Human Resources website** at www.mtcps.org by the deadline.

APPLICATION PROCESS FOR MEA MEMBERSHIP: Respond via email to meyersj@mtcps.org or school mail with a letter interest and resume:

Mount Clemens Community Schools
Josie Meyers, Human Resources
167 Cass Ave, Mount Clemens, MI 48003

POSITION DESCRIPTION: Responsible for instructing students in an elementary school from grades DK-5 in a music curriculum. Creates lesson plans, administers high quality engaging instruction for all students, supports implementation of common core standards, and leads implementation of a comprehensive music instructional program. Instructs and trains choral groups in fundamentals of musicianship and ensemble singing. Leads choral groups in regular and special performances for school programs, community activities, concerts and festivals

PRIMARY RESPONSIBILITIES:

- Create instructional resources for use in the classroom.
- Use written and verbal communication skills to build community partnerships or write grants in order to keep the music program alive.
- Establishes lessons using the interdisciplinary approach, to have; Math, English Language Arts, Science or Social Studies lessons tied into each music project the students work on.
- Plan, prepare and deliver engaging lessons, assignments and instructional materials
- Establishes learning objectives consistent with appraisal of student needs, curriculum framework, and knowledge of human growth and development.
- Prepares, administers and corrects evaluations and assessments, and records results
- Create positive educational climate conducive to the intellectual, physical, social, and the emotional development of children.
- Participate in ongoing training sessions

- Create lesson plans and modifies instructional plans and materials to meet the needs of all students.
- Keeps attendance and grade records as required by Board Policy/Administrative Regulation, and perform other administrative duties as needed
- Read and stay abreast of current topics in education
- Integrate competencies, goals, objectives, and assessment into lesson plans and classroom implementation
- Manage student behavior in the classroom conducive to effective learning and supervises students in a variety of school-related settings
- Takes all necessary safety precautions to protect students, equipment, materials and facilities.
- Confers with parents and students regarding progress/problems of assigned students; arranges and participates in teacher-parent or teacher-student conferences as necessary.
- Attends and actively participates in staff/faculty meetings; and provides input regarding the planning of instructional goals, objectives and methods.
- Performs other duties as assigned.

EDUCATION/QUALIFICATIONS: Bachelor’s Degree from an accredited educational institution; Certified and Highly Qualified to teach Elementary Music K-5, (JQ, JX)

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or abilities required. Reasonable accommodations may be made on request to enable individuals with disabilities to perform the essential functions.

- Knowledge of materials in field of specialization.
- Knowledge of current trends and research in field of specialization.
- Ability to speak and write effectively.
- Ability to deal effectively with students, staff and parents.
- Knowledge of and proficiency in technical areas of instruction.
- Demonstrated ability to effectively work and communicate with diverse populations.
- Demonstrated proficiency with business software (e.g. Microsoft Office Suite-Word, Excel, Outlook and/or PowerPoint preferred).

APPLY NOW: Send Resume, Cover Letter, Transcripts and Copy of MI Teaching Certificate to:

By mail: Josie Meyers, Human Resources
167 Cass Avenue, Mount Clemens, MI 48043
By email: meyersj@mtcps.org

OR Apply on-line: <https://www.astihosted.com/mtccs/JAM/DefaultApplicant.asp>

QUESTIONS: We are happy to answer any questions you have, (586) 461-3762

**Josie Meyers, Human Resources
Mount Clemens Community School District
167 Cass Avenue • Mount Clemens, Michigan 48043**

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

It is the policy of the Mount Clemens Community School District that no person shall, on the basis of race, religion, color, national origin, gender, age, height, weight, marital status, or disability, be excluded from participation and be denied benefits, or be subjected to discrimination under program or activity and in employment, further, the Mount Clemens Board of Education strictly adheres to provisions of Title VI of the Civil Rights Acts of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disabilities Act of 1990 and all Michigan Department of Education policies and regulations prohibiting discrimination.