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# MOUNT CLEMENS COMMUNITY SCHOOLS

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*We're looking for terrific people to join our team!*

**POSTING DATE:** February 23, 2018

**START DATE:** Spring 2018

**POSITION:** ***Middle School Boys/Girls Track***

**RATE OF PAY:** Consistent with Schedule B-2, Collective Bargaining Agreement

**POSITION DESCRIPTION:** Provide team leadership and athletic instruction for Middle School and/or High School students.

1. Recruit and select members of the team.
2. Develop and implement an age-appropriate conditioning program for team members.
3. Teach fundamentals of the sport.
4. Monitor team members' academic progress (weekly).
5. Distribute and collect uniforms and equipment.
6. Provide first aid, as needed.
7. Attend all meetings required by the Director of Secondary Student Activities.
8. Provide discipline as determined by the Coaches Handbook.
9. Direct and supervise all team practices and events.
10. Complete all required reports in a timely manner.
11. Successfully complete the Program for Athletic Coaches' Education.
12. Ability to monitor student classroom academic progress.
13. Ability to coordinate a program for teaching fundamentals of the sport.
14. Participate in the Athletic Banquet.
15. Maintain communications with the team members' homes.
16. Provide assistance to college recruiters (high school coaches).

**JOB QUALIFICATIONS:**

1. Preference to MCEA member as determined by interviewing committee.
2. Must have previous coaching experience at the appropriate level.
3. Demonstrated ability to work with pre-adolescent and adolescent students.
4. Must be able to demonstrate competence in Essential Function areas.

**Please Note: Positions are contingent upon enrollment**

**APPLY NOW:** Send Letter of Interest, Resume, and any special credentials to:

By mail: Josie Meyers, Human Resources  
167 Cass Avenue, Mount Clemens, MI 48043

By email: meyersj@mtcps.org

**MARK YOUR CALENDAR:** Until filled

**QUESTIONS:** We are happy to answer any questions you have, (586) 461-3762

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**Josie Meyers, Human Resources  
Mount Clemens Community School District  
167 Cass Avenue • Mount Clemens, Michigan 48043**

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

It is the policy of the Mount Clemens Community School District that no person shall, on the basis of race, religion, color, national origin, gender, age, height, weight, marital status, or disability, be excluded from participation and be denied benefits, or be subjected to discrimination under program or activity and in employment, further, the Mount Clemens Board of Education strictly adheres to provisions of Title VI of the Civil Rights Acts of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disabilities Act of 1990 and all Michigan Department of Education policies and regulations prohibiting discrimination.