**BUS Driver EVALUATION**

### Driver Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

When the transportation supervisor rides along on a bus route, a “performance assessment” will be completed. For each areas assessed the supervisor will assign a score of 1 (needs improvement), 2 (satisfactory), or 3 (excellent). Comments are included to clarify the rating. This document becomes part of the driver’s file and will be considered when completing the annual performance evaluation.

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| --- | --- | --- | --- | --- |
| Area Assessed | NI | S | E | Comment |
| 1. Stops at the designated stop location |  |  |  |  |
| 2. Runs route in the established order |  |  |  |  |
| 3. Maintains passenger control during route |  |  |  |  |
| 4. Assures safety and comfort of passengers. |  |  |  |  |
| 5. Follows proper procedures during route (railroad crossing, etc.) |  |  |  |  |
| 6. Follows proper procedures at bus stop. |  |  |  |  |
| 7. Listens and responds to student issues |  |  |  |  |
| 8. Follows appropriate rules of the road and driver etiquette. |  |  |  |  |
| 9. Interacts well family members and/or the general public. |  |  |  |  |
| 10. Overall performance |  |  |  |  |

Transportation Supervisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_