**INTERNAL SUBSTITUTE TEACHER FORM**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- |
| **Time (From)** | **Time (To)** | **Name of Absent Teacher** | **Reason for Absence** |
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|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Payment is hereby authorized to the above indicated teacher for internal substituting at the rate indicated in the (School District) Education Master Agreement.

Principal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INTERNAL SUBSTITUTE TEACHER FORM**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- |
| **Time (From)** | **Time (To)** | **Name of Absent Teacher** | **Reason for Absence** |
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Payment is hereby authorized to the above indicated teacher for internal substituting at the rate indicated in the (School District) Education Master Agreement.

Principal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_