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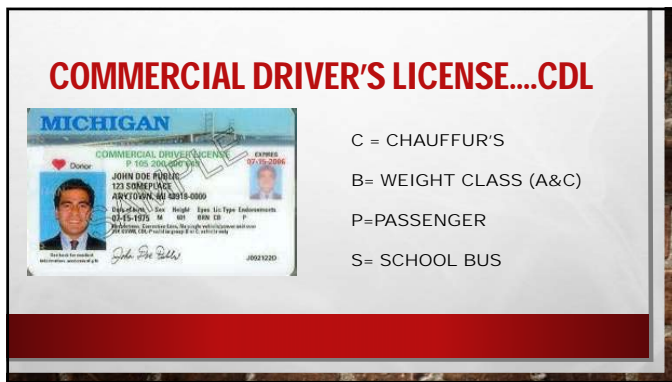
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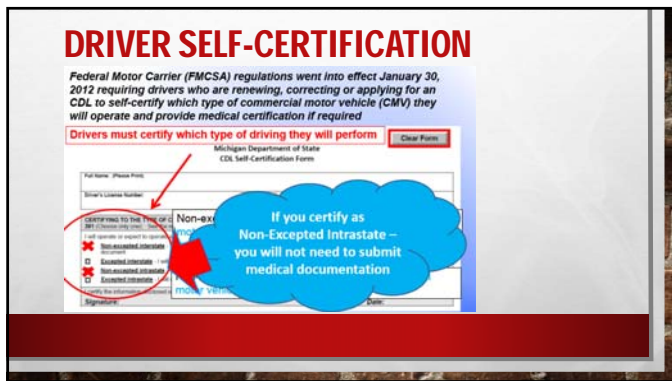
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### DRIVER'S LICENSE CHECK

- MCL 257.1849 (3) A PERSON SHALL NOT OPERATE A SCHOOL BUS OR A SCHOOL ADMINISTRATOR OR A PERSON OR ENTITY UNDER CONTRACT WITH A SCHOOL TO PROVIDE PUPIL TRANSPORTATION SERVICES SHALL NOT KNOWINGLY PERMIT A PERSON TO OPERATE A SCHOOL BUS FOR THE TRANSPORTATION OF PUPILS TO AND FROM SCHOOL OR SCHOOL -RELATED EVENTS IF THAT PERSON HAS 7 OR MORE PENALTY POINTS FOR MOVING VIOLATIONS ON HIS OR HER DRIVING RECORD UNDER SECTION 320A OF THE MICHIGAN VEHICLE CODE, 1949 PA 300, MCL 257.320A, OR IF THE PERSON HAS A RESTRICTED LICENSE DUE TO A CONVICTION FOR A VIOLATION OF SECTION 625 OF THE MICHIGAN VEHICLE CODE, 1949 PA 300, MCL 257.625.

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### MDE EDUCATION CARD, ENROLLMENT

|   |                        |
|---|------------------------|
| 1/97 STATE OF MICHIGAN<br>DEPARTMENT OF EDUCATION<br>ENROLLMENT CARD  |                        |
| This is to certify that _____ is enrolled in a Michigan School Bus Driver Safety Education Course. Certificate Expires ten (10) days after course completion. |                        |
| ISSUE DATE  | COMPLETION DATE        |
| EXPIRATION DATE   | INSTRUCTOR'S SIGNATURE |

EXPIRES 10 DAYS AFTER COMPLETION DATE

UNDER MDE RULES, A DRIVER CAN ONLY RECEIVE ONE ENROLLMENT CARD

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### MDE EDUCATION CARD, BEGINNING

|  |                 |
|--|-----------------|
| 1/97 STATE OF MICHIGAN<br>DEPARTMENT OF EDUCATION<br>CERTIFICATE OF COURSE COMPLETION                        |                 |
| This is to certify that _____ satisfactorily completed a Michigan School Bus Driver Safety Education Course. |                 |
| COMPLETION DATE  | VALID UNTIL     |
| INSTRUCTOR'S SIGNATURE   | TRAINING AGENCY |

\*VALID UNTIL\* DATE ALWAYS ENDS IN AN ODD YEAR ie. September 30, 2017

IF THE DRIVER LETS THIS CARD LAPSE THEY MUST GO BACK THROUGH THE BEGINNING CLASS.

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### MDE EDUCATION CARD, CONTINUING ED

|  |                 |
|--|-----------------|
| 1/97 STATE OF MICHIGAN<br>DEPARTMENT OF EDUCATION<br>CERTIFICATE OF CONTINUING EDUCATION                         |                 |
| This certifies that _____ has satisfactorily completed a Michigan School Bus Driver Continuing Education Course. |                 |
| COMPLETION DATE  | VALID UNTIL     |
| INSTRUCTOR'S SIGNATURE   | TRAINING AGENCY |

\*"VALID UNTIL" DATE ALWAYS ENDS IN AN ODD YEAR ie. September 30, 2017

IF THE DRIVER LETS THIS CARD LAPSE THEY MUST GO BACK THROUGH THE BEGINNING CLASS.

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### PHYSICAL, DOT

|  |          |
|--|----------|
| MICHIGAN DEPARTMENT OF EDUCATION       |          |
| SCHOOL BUS DRIVER PHYSICAL EXAMINATION |          |
| NAME                                   | DATE     |
| EXPIRES                                | EXAMINER |
| EXAMINER'S SIGNATURE                   | EXPIRES  |
| EXPIRES                                | EXPIRES  |

SCHOOL BUS DRIVERS MUST MEET THE PHYSICAL REQUIREMENTS UNDER 49 CFR 391.41

THIS CERTIFICATE MAY BE ISSUED FOR THREE MONTHS, SIX MONTHS, ONE YEAR OR TWO YEARS AND THE PHYSICAL MUST BE ADMINISTERED BY A CERTIFIED MEDICAL EXAMINER.

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### PHYSICAL, MDE

|   |                                |          |
|---|--------------------------------|----------|
| SM-2934   | MEDICAL EXAMINER'S CERTIFICATE | REV 6/99 |
| I certify that I have examined _____ in accordance with Section 25 of the Public Transportation Act of 1990 and with the knowledge of the Michigan Department of Education and find that the person herein named is qualified as specified in this Act. |                                |          |
| I am qualified only when driving commercial vehicles.   |                                |          |
| A completed examination must be filed for filing fee at her employer's administrative office.   |                                |          |
| Doctor's Signature  | Expiration Date                |          |
| First Doctor's Name   | Driver's Signature             |          |
| Driver's Address  |                                |          |

THIS CARD IS FOR INSULIN DEPENDENT DIABETIC DRIVERSWHO QUALIFY UNDER THE MICHIGAN DEPARTMENT OF EDUCATION EXEMPTION.

THIS CARD EXPIRES ANNUALLY AND THE DRIVER CAN ONLY DRIVE INTRASTATE

THE PHYSICAL MUST BE ADMINISTERED BY A CERTIFIED MEDICAL EXAMINER.

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### TRANSPORTATION SUPERVISOR TRAINING



"THE PERSON OR PERSONS IN CHARGE OF TRANSPORTATION MUST TAKE SIX HOURS CONTINUING EDUCATION EVERY TWO YEARS.

MCL 257. 1851

THIS CARD EXPIRES ON EVEN YEARS, ie 2018

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### HOW DO I KNOW IF MY M.E. IS CERTIFIED ?



<https://nationalregistry.fmcsa.dot.gov/NRPublicUI/home.seam>

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### NATIONAL M.E. SEARCH




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## ANNUAL DRIVER RECORD CHECK

### CFR 391.25 Annual inquiry and review of driving record.

(a) Except as provided in subpart G of this part, each motor carrier shall, at least once every 12 months, make an inquiry to obtain the motor vehicle record of each driver it employs, covering at least the preceding 12 months, to the appropriate agency of every State in which the driver held a commercial operator's license or permit during the time period.

The SOS subscription service, which is free to public school districts, can be found at :

[http://www.michigan.gov/sos/0,4670,7-127-1631\\_51019\\_51026--,00.html](http://www.michigan.gov/sos/0,4670,7-127-1631_51019_51026--,00.html)

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## OTHER MANDATES

TRANSPORTATION EMPLOYEES NEED WHAT ??



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## FINGERPRINTING

- MCL 380.1230A.
- (1) IN ADDITION TO THE CRIMINAL HISTORY CHECK REQUIRED UNDER SECTION 1230, THE BOARD OF A SCHOOL DISTRICT OR INTERMEDIATE SCHOOL DISTRICT OR THE GOVERNING BODY OF A PUBLIC SCHOOL ACADEMY OR NONPUBLIC SCHOOL SHALL REQUEST THE DEPARTMENT OF STATE POLICE TO CONDUCT A CRIMINAL RECORDS CHECK THROUGH THE FEDERAL BUREAU OF INVESTIGATION ON AN APPLICANT FOR, OR AN INDIVIDUAL WHO IS HIRED FOR, ANY FULL-TIME OR PART-TIME EMPLOYMENT OR WHO IS ASSIGNED TO REGULARLY AND CONTINUOUSLY WORK UNDER CONTRACT IN ANY OF ITS SCHOOLS.

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### UNPROFESSIONAL CONDUCT CHECK

- 380.1230B APPLICANT FOR EMPLOYMENT; INFORMATION REGARDING UNPROFESSIONAL CONDUCT TO BE PROVIDED BY PREVIOUS EMPLOYER; SIGNED STATEMENT AUTHORIZING DISCLOSURE; REQUEST; IMMUNITY FROM CIVIL LIABILITY; PROHIBITION; USE OF INFORMATION; VIOLATION OF SUBSECTION (5) AS MISDEMEANOR; EFFECT OF CONTRACT OR AGREEMENT; OTHER INFORMATION; DEFINITIONS.

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### DRUG AND ALCOHOL TESTING

- DOT RULE 49 CFR PART 40 SECTION 40.11
- SUBPART B - EMPLOYER RESPONSIBILITIES
- (C) ALL AGREEMENTS AND ARRANGEMENTS, WRITTEN OR UNWRITTEN, BETWEEN AND AMONG EMPLOYERS AND SERVICE AGENTS CONCERNING THE IMPLEMENTATION OF DOT DRUG AND ALCOHOL TESTING REQUIREMENTS ARE DEEMED, AS A MATTER OF LAW, TO REQUIRE COMPLIANCE WITH ALL APPLICABLE PROVISIONS OF THIS PART AND DOT AGENCY DRUG AND ALCOHOL TESTING REGULATIONS. COMPLIANCE WITH THESE PROVISIONS IS A MATERIAL TERM OF ALL SUCH AGREEMENTS AND ARRANGEMENTS.

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### QUESTIONS ??




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***CONTACT INFORMATION***

- KIM HOOPER  
TRANSPORTATION CONSULTANT  
[HOOPERK@RESA.NET](mailto:HOOPERK@RESA.NET)  
734-334-1319



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