

MAKE YOUR BUDGET HEARING MEMORABLE



MSBO Annual Conference
Amway Grand - Grand Rapids
May 4, 2017

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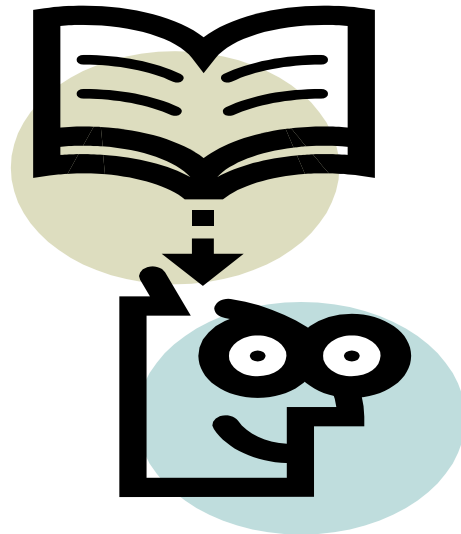
BUDGET HEARING STATE OF THE UNION

- ❑ Legal Issues
- ❑ Who Is Your Audience
- ❑ Tell the Story
- ❑ Have Fun



LEGAL ISSUES

- ❑ Board Policies
- ❑ Advertisement in Newspaper



BOARD POLICY

6230 - BUDGET HEARING

The annual budget adopted by the Board of Education represents the Board's position on the allocation of resources required to operate an appropriate system of education. All reasonable means shall be employed by the Board to present and explain that position to all interested parties. **The public budget hearing will be conducted in accordance with law.**

Each member of the Board and each District administrator shall be sufficiently acquainted with the budget and its underlying purposes to answer questions from members of the public.

The budget approved by this Board **will be made available to the public in the form and at the places required by law.** A simplified form of the budget **may also be prepared annually and may be sent to appropriate parties and distributed to each person attending the annual budget hearing.**

A simplified budget may include the expenditure in each major category of current expense for **the current year and the coming year and a summary of anticipated receipts as well as a brief explanation** of significant increases and decreases from the preceding budget.

The final adoption of the proposed annual budget shall be made by the Board after completion of the public hearing.

M.C.L.A. 141.411 et seq.

BOARD POLICY

6220 - BUDGET PREPARATION

The District's operation and educational plan is reflected in its budgets. Each year, the Board of Education will cause to have prepared and then review and approve the following Fund budgets:

- A. General Fund
- B. School Service Fund
- C. Debt Retirement
- D. Community Service Fund

Each budget shall be designed to carry out District operations in a thorough and efficient manner, maintain District facilities properly, and honor continuing obligations of the Board.

The Board shall ensure that adequate funds are reserved for the General Fund to maintain a secure financial position whereby the fund equity shall not fall below ten percent (10%) of the preceding year's expenditures.

BOARD POLICY

6220 - BUDGET PREPARATION - Continued

A proposed budget requires the critical analysis of every member of the Board prior to approval; once adopted, the budget deserves the support of all members of the Board regardless of their position before its adoption.

The Board directs the Superintendent to present the budgets to the Board along with all available information associated with each budget in sufficient time to allow for proper analysis and discussion prior to the hearing.

When presented to the Board for review and/or adoption, the information shall include, as appropriate:

- A. The proposed expenditure and revenue in each financial category for the ensuing year; **2017-18**
- B. The anticipated expenditure and revenue in each financial category for the current year; **2016-17**
- C. The actual expenditure, the approved budget, and the revenue in each financial category for the previous year; **2015-16**
- D. An estimate of the student enrollment by grades for the ensuing year;
- E. The amount of fund equity anticipated at the end of the current year;
- F. An appropriations resolution.

AD IN NEWSPAPER

NOTICE OF PUBLIC HEARING ON PROPOSED 2013-2014 BUDGET

PLEASE TAKE NOTICE that on Monday, May 20, 2013, at 7:00 o'clock p.m. in the Board of Education Meeting Room, 920 Baird St., Holly, Michigan, the Board of Education of the Holly Area School District will hold a public hearing to consider the district's proposed 2013-2014 budget.

The Board may not adopt its proposed 2013-2014 budget until after the public hearing. A copy of the proposed 2013-2014 budget including the proposed property tax millage rate will be available for public inspection after Thursday, May 16, 2013, during normal business hours at 920 Baird Street, Holly, Michigan.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.¹

This notice is given by order of the Board of Education.

Robin Carne, Secretary

Board of Education

¹This sentence must be printed in 11-point boldfaced type.

WHO IS YOUR AUDIENCE

- General Public
- Board of Education
- Administrators
- Employee Groups



TELL THE STORY

- Break it Down by Categories

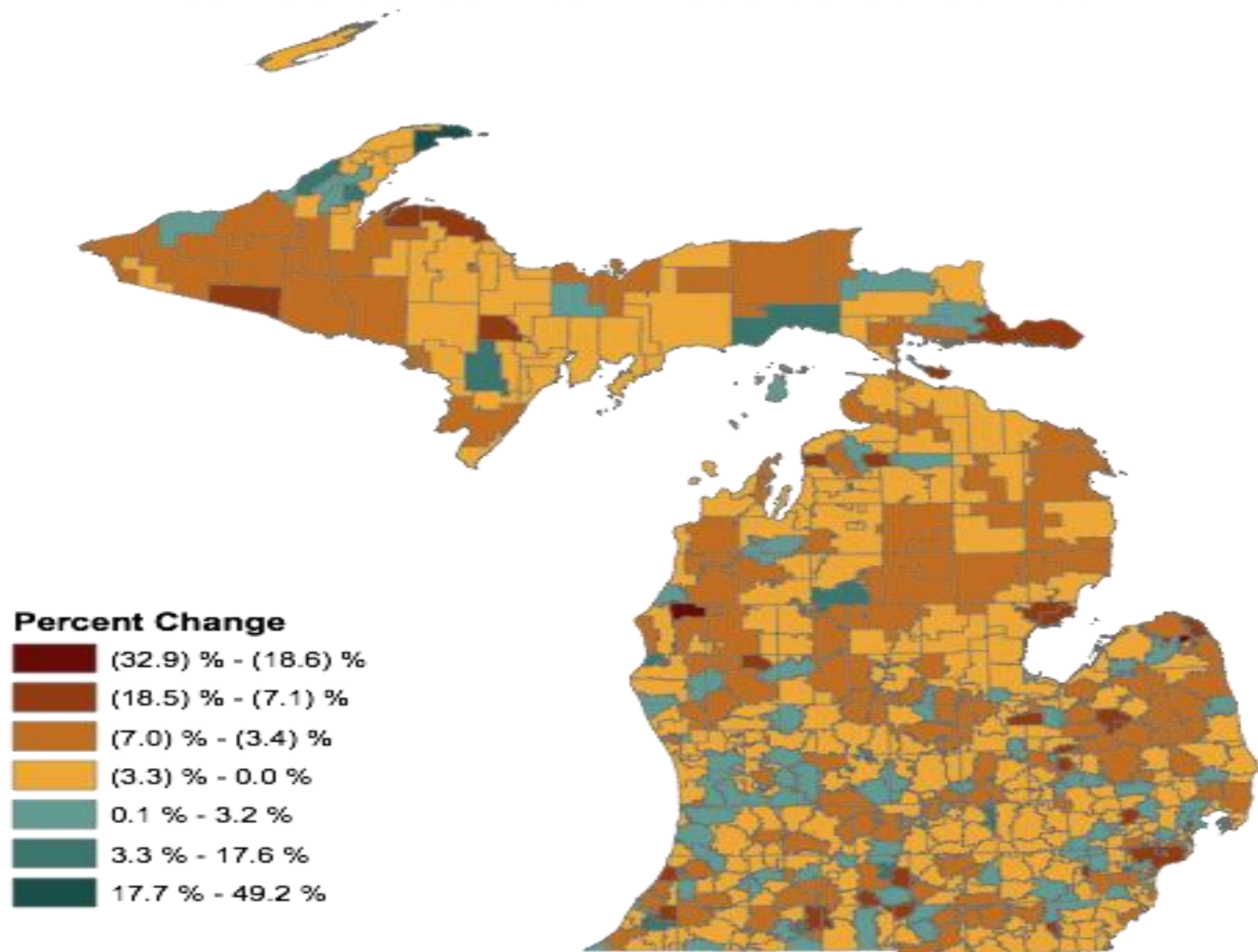
- Hit the High Notes

- Publish It - Transparency



Enrollment Comparison

2007-08 School Year - 2008-09 School Year



BREAK IT DOWN BY CATEGORIES

Power Point Presentation

Summary Budgets

Enrollment Data

Taxable Value Information

State Aid Calculation

General Fund Revenues

General Fund Expenses

Federal - State - Local Grants

Debt Retirement Fund

Food Service Fund

Community Service Fund

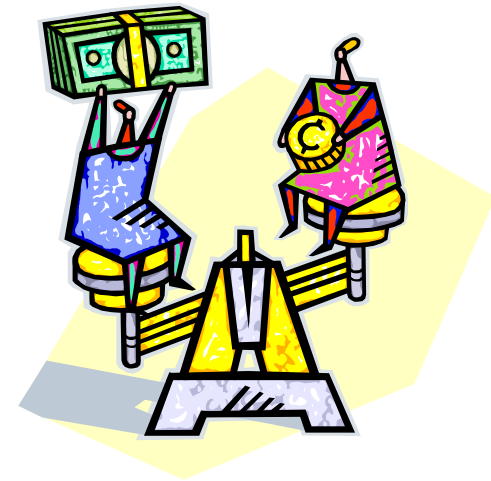
May Revenue Consensus

Fall 2016 Budget Updates

Spring 2017 Budget Updates

HIT THE HIGH NOTES

- ❑ Cover the Basic Facts - Minimum
- ❑ Staffing
- ❑ What's IN - What's OUT
- ❑ Keep Within Time Limits



HAVE FUN

- ❑ Create a Theme
- ❑ Know Your Limits
- ❑ Stay to the Facts



LATIN LESSON

Si Quaeris
Peninsulam
Amoenam
Circumspice



ENGLISH TRANSLATION

If you seek a
great peninsula
look about you

HOLLY TRANSLATION

If you seek a
great school
district look
about you

HOLLY AREA SCHOOLS

“OUR ICEBERG IS MELTING”



2011 - 12
Budget Hearing
June 6, 2011



SEEING RED CARS

Holly Area Schools
2013-14 Budget Hearing
May 20, 2013

Holly Area Schools

2016-17 Budget Hearing

May 9, 2016

“Early Warning”
Controlling our Destiny

