

# Developing Successful Structures for District Business & Operations

February 26, 2018, 9 a.m. to 4 p.m.

Presented by Michigan Association of School Administrators  
and Michigan School Business Officials

**9:00 am to 12 pm**

## **School Finance Presentations and Participant Networking**

*Donald Sovey, CPA, CFO, School and Municipal Advisory Services, PC*

- School Finance Basics (revenues/millage campaigns, expenditures, reporting, legislation)
- Budgeting and Forecasting (budget process options, sustainability, managing fund balance, early warning)
- Business and Human Resource Office Structural Design Alternatives (traditional, shared services, finding scarce talent)
- Negotiations Preparations (documents and research needed to be ready for collective bargaining)

**12:00 to 12:30 pm**

## **Networking Lunch**

**12:30 to 1:45 pm**

## **Facilities and Transportation Best Practices**

*Scott Little, Michigan School Business Officials*

- Benchmarking Data
- Best Practices

**1:45 to 2:00 pm**

## **Break**

**2:00 to 4:00 pm**

## **Successful Business Outsourcing Options**

- Employee Search Services/Assessments, *Todd Surline, President, Hiring Solutions, LLC*
- Survey Research for Millage and Bond Campaigns, *Bernie Porn, President, EPIC-MRA Survey Research*
- Employee Benefit Consulting, Compliance, and Administration, *Heather Menzies, Licensed Health Insurance Counselor, SET SEG*
- Transportation and Custodial RFPs, *William Chatfield, CFD, Director of Operations, Walled Lake Consolidated Schools*

**4:00 pm**

## **Adjourn**



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