



IDEA Subrecipient Monitoring

MSBO Annual Conference
2018



IDEA Subrecipient Monitoring

- Setting up grants for success
 - Technical Assistance moment
- Wayne RESA – Site Monitoring
- Wayne RESA – Cash Draw Desk Review
- MDE – OSE Program Fiscal Review
- Miscellaneous items

IDEA Subrecipient Monitoring

■ Setting up for success

- Technical Assistance – Continually talk Allowable Costs
- Keep the MEGS+ application simple
- Budget required items first
 - Maintenance of Effort – Not IDEA and it is ISD Wide not district/PSAs
 - Proportionate Share
 - CEIS for Significant Disproportionality - largely going away
 - Avoid Medicaid providers

■ There are no ‘Gold Stars’ or extra funds for how you budget

- If you can use up all your funds with 4 Resource teachers then you are done.
- Why fund questionable/risky items with Federal Funds??

■ Consider SE-4096 Costs- now part of PFRs

IDEA Subrecipient Monitoring

■ Wayne RESA – Site Monitoring

We use a 3 year cycle – 145 Districts/PSAs

Obtain a list of IDEA Funded staff –

■ Payroll is 85% or so of all costs – if planned well

■ Pick a reasonable sample – PSAs could be all staff funded

Termination of obligation relating to a particular costly student due to:

a. Student leaving jurisdiction of LEA

b. Student has reached maximum age for services

c. Student no longer requires Special Education Services

IDEA Subrecipient Monitoring

- Wayne RESA – Cash Draw Desk Review
 - Uniform Guidance requires risk based assessment
 - Wayne RESA considers all draw requests equal risk
 - Require a detailed transaction analysis
 - Web based tool E-time
 - Can attach files to e-mails
 - Review for:
 - Agreement to approved budget in MEGS+
 - Compliance with reimbursement only
 - Non-staff items are special education related and reasonable and necessary

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- MDE OSE – Program Fiscal Review
 - Fiscal Procedures Questionnaire
 - Proportionate Share –
 - Allowable Activities and documentation
 - Procurement Process
 - Tracking Special Education purchases
 - Staff Credentials –
 - Special Education personnel as defined in MARSE
 - Miscellaneous purchased services/supplies
 - Significant Disproportionality – CEIS, but largely going away with new Methodology

IDEA Subrecipient Monitoring

- Miscellaneous Items
 - Catamaran System
 - Maintenance of Effort Eligibility Test
 - Budgeted SE-4096/4094 Costs
 - MOE Compliance Test
 - Actual SE-4096/4094 Costs
 - Professional Development – Outstate Travel
 - Other topics



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