



Michigan School Business Officials

Business Manager / CPA Workshop

Partnering Professionals

- Over 375 professionals attended last year.
- Can I be one of these professionals and participate in this information-packed, one-day workshop?
- Will I gain the knowledge every practicing CPA and business manager needs to do their job well for Michigan school districts?

Yes, I can't afford to miss this workshop. I'm registering today!

June 3, 2009

Kellogg Hotel & Conference Center •
Michigan State University • East Lansing



Business Manager/CPA Workshop

7:00-9:00 am	Registration and Continental Breakfast
Early Bird Session	
7:30-8:40 am	AICPA Government Audit Quality Center Update* Eric Formberg, CPA, Plante & Moran, PLLC • Updates for Yellow Book , A133, GASB, & Other
Main Session	
9:00-9:45 am	State Auditing Issues* Kathy Weller, CPA, Michigan Department of Education Gloria Suggitt, Michigan Department of Education John Brooks, Michigan Department of Education • Federal Audit Issues • USDA Update • New Electronic Filing of Audits Process • Accounting & Auditing Alert
9:45-10:30 am	ARRA of 2009 (Stimulus Funding) Michigan Department of Education Team • Allocations and Methodology • Proper Accounting • Application and Reporting Process • Transparency Issues
10:30-10:45 am	Break
10:45-11:15 am	MDE Update Dan Hanrahan, Michigan Department of Education Glenda Rader, Michigan Department of Education Phil Boone, Michigan Department of Education • School Aid Update • FID Classification Issues • Property Tax Reconciliations • Deficit District Reporting Responsibilities
11:15 am-12:00 pm	Issues Related to ARRA of 2009 (Stimulus Funding)* Michigan Department of Education Team • Maintenance of Effort Issues • Supplement vs. Supplant • Allowable Use Ideas • Oversight Responsibilities
12:00-1:00 pm	Lunch
1:00-2:00 pm	Best Practices—How to Prepare For A Successful Annual Audit* Kim Lindsay, CPA, Lewis & Knopf Terri Pollock, CPA, Plante & Moran, PLLC Stephanie Eagen, CPA, Port Huron School District
2:00-2:30 pm	Internal Controls—Identifying and Dealing with Fraud* Michelle McHale, CPA, CFE, CFF, Plante & Moran, PLLC
2:30-2:45 pm	Break
2:45-3:30 pm	Economic Update—May State Revenue Estimating Conference Mary Ann Cleary, House Fiscal Agency Kathryn Summers, Senate Fiscal Agency
3:30-4:00 pm	Using Technology in the Audit Process* Jeffrey C. Stevens, CPA, CITP, Maner Costerisan, PC
4:00 pm	Wrap-Up

Continuing Professional Education Hours for CPAs:

	Early Bird Session	Main Session	Total
Accounting and Auditing*	1.4	4.2	5.6
Other	0.0	2.4	2.4
Total	1.4	6.6	8.0



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Register online at www.msbo.org

Please print:

MSBO ID # (if known): _____

School District/Firm: _____

Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Email: _____

Special Needs: _____

Payment Information:

Early Bird & Main Sessions: \$140 member/\$165 nonmember
 Main Session Only: \$120 member/\$140 nonmember

Purchase order number is: _____

Check enclosed payable to MSBO for \$ _____

Please charge my: VISA MasterCard

Card #: _____ Expiration date: _____

Cardholder's name: _____

Authorized Signature: _____

Registration Information:

- .6 SB-CEUs can be earned pending approval.
- The registration fee is \$140 for MSBO members/\$165 for nonmembers and includes continental breakfast, lunch, refreshments, and materials. The registration for the main session only is \$120 for MSBO members/\$140 for nonmembers. A \$25 service fee will be retained for cancellations. No refund is made for cancellations within two weeks before the workshop. Substitutions may be made at any time.
- Payment must be made by the day of the workshop or a \$25 billing fee will be assessed. Mail your completed registration to MSBO, 1001 Centennial Way, Suite 200, Lansing, MI 48917 or fax to 517/327-0768 or register online at www.msbo.org.
- A confirmation will be sent within two weeks of the workshop.
- If overnight accommodations are necessary, please call the Kellogg Hotel & Conference Center at 800/875-5090. A limited block of rooms has been reserved for \$89 at the Kellogg Hotel & Conference Center for MSBO until 5/2/09. After 5/2/09, your reservation will be accepted on a space available basis and may be subject to regular hotel rates. For directions, go to: www.hfs.msu.edu/kellogg. Be sure to mention MSBO to get the conference rate.
- Questions? Call MSBO at 517/327-5920.